## INSTRUCTIONS

- 1. Blue Fields: User must enter data into the location e.g. Name of Petitioner user must type in the name of the Petitioner.
- 2. Yellow Fields: User must select from the drop down box only e.g. Main. Requested (Y or N) and answer is No, user must select N from the drop down box and not type in the letter N. Such typing will be rejected.

To activate the drop down choices place the cursor (mouse) in the box and hit the left button on the mouse, drop down arrow will appear on the right side of the location.

3. Black or White Fields: User should disregard as the information sought does not apply to user's case.

**TIPS** 

IMPORTANT TO FOLLOW THE DIRECTIONS ENTIRELY FOR THE CALCULATOR TO WORK PROPERLY.

PLACE AND HOLD CURSOR IN FIELD AND HINT SHOULD APPEAR EXPLAINING WHAT IS BEING SOUGHT.

USER SHOULD BE ABLE TO UTILIZE THE TAB KEY TO MOVE TO THE NEXT FIELD.

CAPTION	Name of Petitioner	
	Name of Respondent	
	Case No	
	Court No	
	County of Action	Johnson
INCOME/MAINTENANCE	Father's Income (Wages); Monthly or Annually	Annually Amount Paid
	Father's Self Employment Income	0 Father's Bus. Exp.
	Mother's Income (Wages); Monthly or Annually	
	Mother's Self Employment Income	Mother's Bus. Exp.
	Main. Requested (Y or N)	
	Main. Upon Percentage. See Comment	0
REPRESENTATION	Party Worksheet Prepared for (P or R)	
TAX FILING	Tax Filing of Cust. Parent See Comment	
	Tax Filing of Noncust. Parent	
CHILDREN	Parent Children Reside With (M or F)	Tax Exemption Claimed How (M, F, A)
	Birthday Child #1 (format 1/1/2012 for ex.)	1/1/2000
	Birthday Child #2, if any	NA
	Birthday Child #3, if any	NA
	Birthday Child #4, if any	NA
	Birthday Child #5, if any	NA
	Birthday Child #6, if any	NA
	Tax Consideration For Exemptions	#DIV/0!
	Mother Father Use Values	
	#DIV/0! #DIV/0!	
DAY CARE/HEALTH CARE	Total Day Care Paid by Mother	
	Total Day Care Paid by Father	
	Health and Dental Mother	
	Health and Dental Father	
ADJUST: a. Multi Family	Multiple Family (Assume No)	N N
b. Interstate	Interstate Pay (Assume No)	N
Pay		
c. Equal Parent	Equal Parenting Time Worksheet (Y or N)	N

			_	_		
Time						
d. Child Support	Father Pay	Child Support Another Case	N			
Other Case	Mother Pa	y Child Support Another Case	N			
e. Long Distance Travel	Long Dista	nce Travel Costs Adj. (Y or N)	N			
f. Special Needs	Special Ne	eds Adj. (Y or N)	N			I
g. Support Past Majority	Support Pa	ast Majority Adj. (Y or N)	N			I
h. Overall Fin. Condition	Overall Financial Condition Adj. (Y or N)		N			1
i. Parent Time (Not EPT)	Parenting <sup>1</sup>	Time not Equal Parenting Time	N			I
NAME OF PREPARER	Name		Bar #			
	Add.		City,State			
	Phone		Fax			
	Email					
	Indicate St	atus as Attorney or Pro Se				
PRINT SELECTION	1. Print Child Support Worksheet (WS) Only, SELECT BUTTON TO RIGHT					
	2. Print WS and Tax Considerations (1 and 2), SELECT BUTTON TO RIGHT					
	3. Print WS ,Tax Cons. and Equal Parent Time Worksheet (1-3), SELECT BUTTON TO RIGHT					